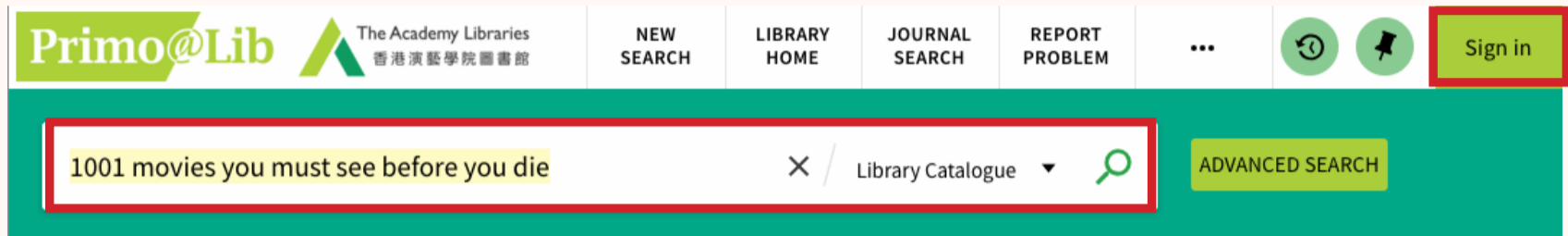




<http://lib.hkapa.edu>

# NEW SERVICE: ONLINE REQUEST FOR INTER-CAMPUS LOANS

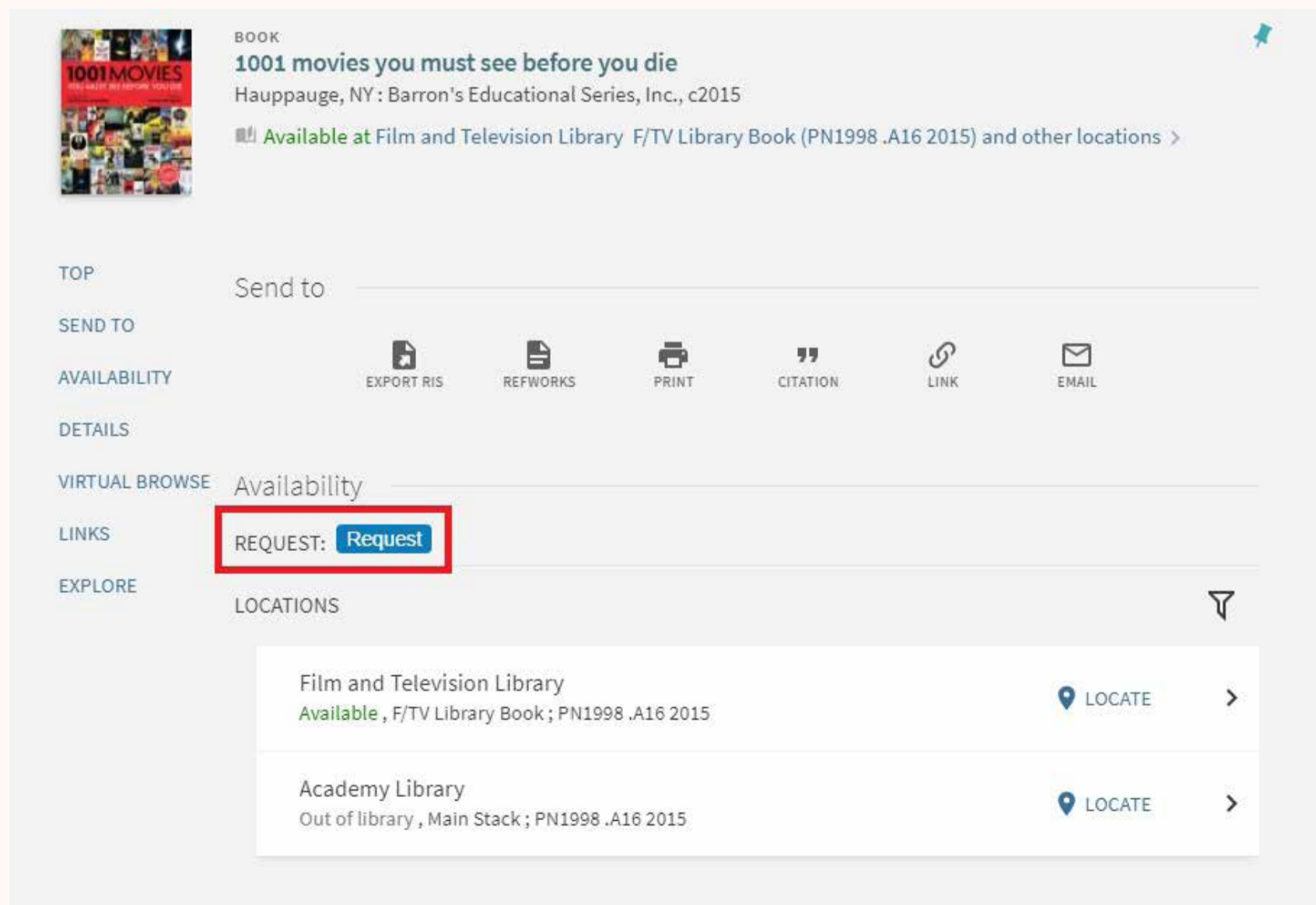
1. You will need to sign in Primo @Lib to make request. Enter Keyword in the search bar to start searching.



2. Click on the title to view the full record.



3. Click "Request" button under Availability.





<http://lib.hkapa.edu>

## NEW SERVICE: ONLINE REQUEST FOR INTER-CAMPUS LOANS

- Pickup location will automatically be set to the other library (not the holding library). Select a date after which the requested item is no longer needed, and click “SEND REQUEST”.

Request

Pickup Location Academy Library	Terms of Use 30 Days Loan
Material Type Book	Not needed after (enter DD/MM/YYYY) 31/01/2019
Comment	
<a href="#">RESET FORM</a>	<a href="#">SEND REQUEST</a>

- The following message will be shown if the request is successful.

Your request was successfully placed

- You will receive an email notification when the requested item is ready for pickup. The latest status of the requested item can also be found in the “REQUESTS” tab of “My Library Record”

My Library Record

OVERVIEW LOANS **REQUESTS** FINES BLOCKS + MESSAGES PERSONAL DETAILS

Requests

Sort by

1 requests

1001 movies you must see before you...	REQUEST. In Process	<a href="#">CANCEL</a>
	Pick up: Academy Library	

**General Enquiries**

Tel: 2584-8510 (Academy Library)  
Tel: 2584-8921 (F/TV Library)

Suggestions and Comments  
E-mail: [library@hkapa.edu](mailto:library@hkapa.edu)

January 2019